

Hooksett Police Commission  
Public Meeting  
Monday, April 30, 2012  
6:30 p.m.

Attendance: Chairperson Joanne McHugh, Commissioner Clark Karolian, Commissioner Kenneth Scherer and Acting-Chief Jon Daigle

Public attendees: Members of Public Safety Strategies Group ("PSSG"): Kym Craven, Alan Stuart and Rick Bailey; Hooksett Police Sgt. Janet Bouchard

Call to Order: Meeting was called to order by Chairperson Joanne McHugh at 6:30 p.m. and she lead us in the Pledge of Allegiance. Proof of Posting was given to recording clerk Nancy Perry

Commissioner Karolian motioned to go into non-public session, pursuant to RSA 91-A:3,II, (b) The hiring of any person as a public employee, seconded by Commissioner Scherer at 6:32 p.m. Unanimous.

At 9:34 p.m. Commissioner Karolian motioned to seal the non-public minutes pursuant to RSA 91-A:3, II (a) and (c), seconded by Commissioner Scherer. Unanimous.  
Commissioner Karolian motioned to come out of non-public session, pursuant to RSA 91-A:3, II (a) and (c), seconded by Commissioner Scherer. Unanimous.  
Commissioner Scherer motioned to seal the non-public minutes, pursuant to RSA 91-A:3, II, (a) and (c), seconded by Commissioner Karolian. Unanimous.

At 9:35 p.m. Kym Craven discussed the email server options and upgrades with the commission, i.e. leasing vs purchasing. Kym responded to Chairperson McHugh's question of what the best remedy would be by saying the first part would be to get on the 2010 platform with 25 laptop computers. This would give all users Publisher and Access and everyone could work with the same software versions. This would eliminate the problem of various versions not being able to be received due to older versions not being compatible with the new versions. The CAD RMS would be very expensive to upgrade and would be a CIP issue. With the upgrades to 2010 Office, this would make the department more productive. The vendor discussed is Boston Systems and Solutions in Haverhill, MA. Following additional questions and discussion regarding critical replacement hardware, the feasibility of lease options and common office equipment, Kym shall continue to obtain information for the next commission meeting. The commission thanked Kym and she was excused at 9:57 p.m.

Commissioner Karolian motioned to go into non-public session, pursuant to RSA 91-A:3, II (a) and (c), seconded by Commissioner Scherer at 9:58 p.m. Roll Call:

Commissioner Kenneth Scherer, Commissioner Clark Karolian and Chair Joanne McHugh.

At 10:10 p.m. Commissioner Karolian motioned to seal the non-public minutes, pursuant to RSA 91-A:3, II (a) and (c), seconded by Commissioner Karolian. Unanimous. Commissioner Scherer motioned to come out of non-public session, pursuant to RSA 91-A:3, II (a) and (c), seconded by Commissioner Karolian. Unanimous. Commissioner Scherer motioned to seal the non-public minutes, pursuant to RSA 91-A:3, II (a) and (c), seconded by Commissioner Karolian. Unanimous.

The public session resumed at 10:11 p.m. with "PSSG" and Kym Craven's submission of two spreadsheets, a long and a short version. An explanation of what the spreadsheets meant regarding budget projections for May-June.

Acting Chief Jon Daigle presented the commission with the donation of 44 Cross Pens donated by Diane Moray; with an explanation of how he met with her and why she had donated the pens in appreciation of the sympathy card sent to her by the department after the passing of her husband. Due to the value of the pens, he brought this before the commission, so they could move to accept the donation; and so he can forward to the town to put on their consent agenda.

Following discussion, Commissioner Scherer motioned to accept the donation of 44 engraved Cross pens donated by Diane Moray, seconded by Chairperson McHugh with the directive to Acting-Chief to send Diane Moray a thank you letter for her donation. Unanimous.

At 10:18 p.m. Acting-Chief Daigle presented a request for a Cruiser Purchase Approval. Discussion was held regarding the options on the table and the prices and an update on the sale of the van. Acting-Chief Daigle informed the commission of his conversations with town administrator Dean Shankle. Following further discussion and the commission's recommendations to Acting-Chief Daigle, Commissioner Scherer motioned to authorize Acting-Chief Jon Daigle to move forward with the acquisition of a 2013 Ford Sedan Police Interceptor, AWD, from Hillsboro Ford, in the amount of \$24,979.00 and contingent upon the sale of the van, seconded by Commissioner McHugh. Unanimous.

Commissioner Karolian was excused at 10:38 p.m.

#### MANIFESTS:

#### Payroll and Expense Manifest dated March 17, 2012 through March 17, 2012

At 10:42 p.m., following review of the Payroll and Expenses Manifest, Commissioner Scherer made a motion to accept the Payroll Manifest dated March 17, 2012 through

March 22, 2012, in the amount of \$31,161.72 and the Expense Manifest dated March 17, 2012 through March 22, 2012, in the amount of \$2,817.15 for a total amount of \$33,978.87. Unanimous.

Expense and Payroll Manifest dated March 23, 2012 through March 29, 2012

Commissioner Scherer made a motion to accept the Payroll manifest dated March 23, 2012 through March 29, 2012, in the amount of \$32,141.76 and the Expense manifest dated March 23, 2012 through March 29, 2012, in the amount of \$1,921.06 for a total amount of \$34,062.82, seconded by Chairperson McHugh. Unanimous.

Expense and Payroll Manifest dated March 30, 2012 through April 5, 2012

At 10:49 p.m., following discussion, Commissioner Scherer made a motion to accept the Expense Manifest in the amount of \$1,943.72 and the Payroll Manifest in the amount of \$34,213.19 for a total amount of \$36,156.91, seconded by Chairperson McHugh. Unanimous.

Expense and Payroll Manifest dated April 6, 2012 through April 12, 2012

At 10:51 p.m., following discussion, Commissioner Scherer made a motion to accept the Expense Manifest in the amount of \$9,943.59 and the Payroll Manifest in the amount of \$33,264.86 for a total amount of \$43,208.45, seconded by Chairperson McHugh. Unanimous.

Expense Manifest dated April 27, 2012

At 10:52 p.m., Commissioner Scherer made a motion to accept the expense manifest (Invoice Number HPD March 18-April 28, 2012 from "PSSG") dated April 27, 2012, in the amount of \$21,222.50, seconded by Chairperson McHugh. Unanimous.

At 10:54 p.m., Commissioner Scherer, made a motion to go into non-public session, pursuant to RSA 91-A:3,II (c). Unanimous. Roll Call: Kenneth Scherer, Joanne McHugh.

At 11:08 p.m., Chairperson McHugh motioned to seal the non-public minutes, seconded by Commissioner Scherer. Unanimous.

Commissioner Scherer made a motion to come out of non-public session, pursuant to RSA 91-A,3:II (a) and (c), seconded by Chairperson McHugh at 11:09 p.m. Unanimous. Commissioner Scherer made a motion to seal the non-public minutes, seconded by Chairperson McHugh. Unanimous.

Commissioner Scherer made a motion to adjourn at 11:09 p.m., seconded by Chairperson McHugh. Unanimous.